



MICHIGAN COURT OF APPEALS
Odyssey File & Serve
Registration Confirmation Form



After you have registered your agency or office with Tyler Technologies, Inc. (Tyler), please complete and return this form as directed below.

1. Complete the form by checking or filling in each field.
2. Save the completed form using a filename such as YOURAGENCYNAME PARTICIPATION FORM.
3. Email the completed form to COAEfileSupport@courts.mi.gov. Use a subject of FILE & SERVE PARTICIPATION FORM.

No message is required in the email that you send. However, if you have additional comments or questions, please include them in the email and we will respond promptly. Thank you for your participating in this program.

Getting Started: Registration, Firm Administrator, Training

1. Our firm, agency, or office has registered with Tyler for participation in the Odyssey File & Serve system.
2. Our Firm, Agency, or Prosecuting Attorney's Office Name (if applicable) is:
3. The following individual is designated as our Firm Administrator.
Name:
Email: Phone:
4. Our firm, agency, or office is aware of the available training options and we will arrange for individuals in our firm, agency, or office to attend one of the training sessions.

List of Approved E-Mail Addresses for E-Service

1. Each attorney in our office agrees to e-service at the central e-mail address listed here OR their individual e-mail address listed here.
2. The approved email address to be used as a central mailbox, if any, for e-service on attorneys in our firm, agency, or office is:
3. We do not have a central email address for e-service. Please enter the following individual attorneys and their specified email addresses on the List of Approved Email Addresses for E-Service. (List additional attorneys on a second sheet.)

Name

E-mail Address

Court of Appeals Listserv For Notification of Program or Policy Changes – REQUIRED

The following individual email addresses should be added to the Michigan Court of Appeals e-filing listserv for notification of program or policy updates or changes. (List additional addresses on a second sheet.)

For non-technical information or questions regarding the *Odyssey File & Serve* project, contact the Lansing Clerk's Office at (517) 373-0786 or COAEfileSupport@courts.mi.gov.